

Department of Anthropology

IP ADDRESS REQUEST & AGREEMENT FORM*Complete, sign, and submit to Business Officer for approval. Allow a minimum of one week for processing***USER INFORMATION:**

Name: _____

HSSB Room #: _____

Email: _____

Home Dept. if not ANTH: _____

Affiliation: Faculty Grad Stdt Staff Lecturer Visitor PostDoc Other: _____**COMPUTER INFORMATION:**

Ethernet MAC Address: ____ : ____ : ____ : ____ : ____ : ____ : (See below for instructions on how to find this)

Device type: Desktop PC Desktop Mac Laptop PC Laptop Mac Printer Other: _____Support Status: Personally Owned System LSIT Supported System Research System Other: _____Station/Port: ____ TTB ____/____ (e.g. STTB 2/38) D1 D2

By signing and submitting this request, I agree to all aspects of the UC Electronic Communication Policy
 (see <http://www.umail.ucsb.edu/about/uc-electronic-communications-policy>)

In addition, I agree not to share my IP Address and to notify the Department when I am no longer using this IP.

Signature: _____ Date: _____

If access is for faculty lab:_____
Date: _____

Faculty Print Name

Faculty Signature

Approval: _____ Date: _____

Robin Rene Roe, Business Officer**Finding your System's Ethernet MAC Address:** A 12-digit alpha-numeric divided into 6 pairs (e.g. OD : 1C : 22 : B3 : 4A : 55)

On a PC:

1. From **Start** menu, select **Run**.
2. Type **cmd** and press **Enter**.
3. In the command line window, type **ipconfig/all** and press **Enter**.

On a Mac:

1. From the Apple Menu, choose **Apple System Profiler** (in OS X, look in **Applications** then **Utilities**.)
2. Under the **System Profile** tab, expand **Network Overview** by clicking on the triangle/arrow.